



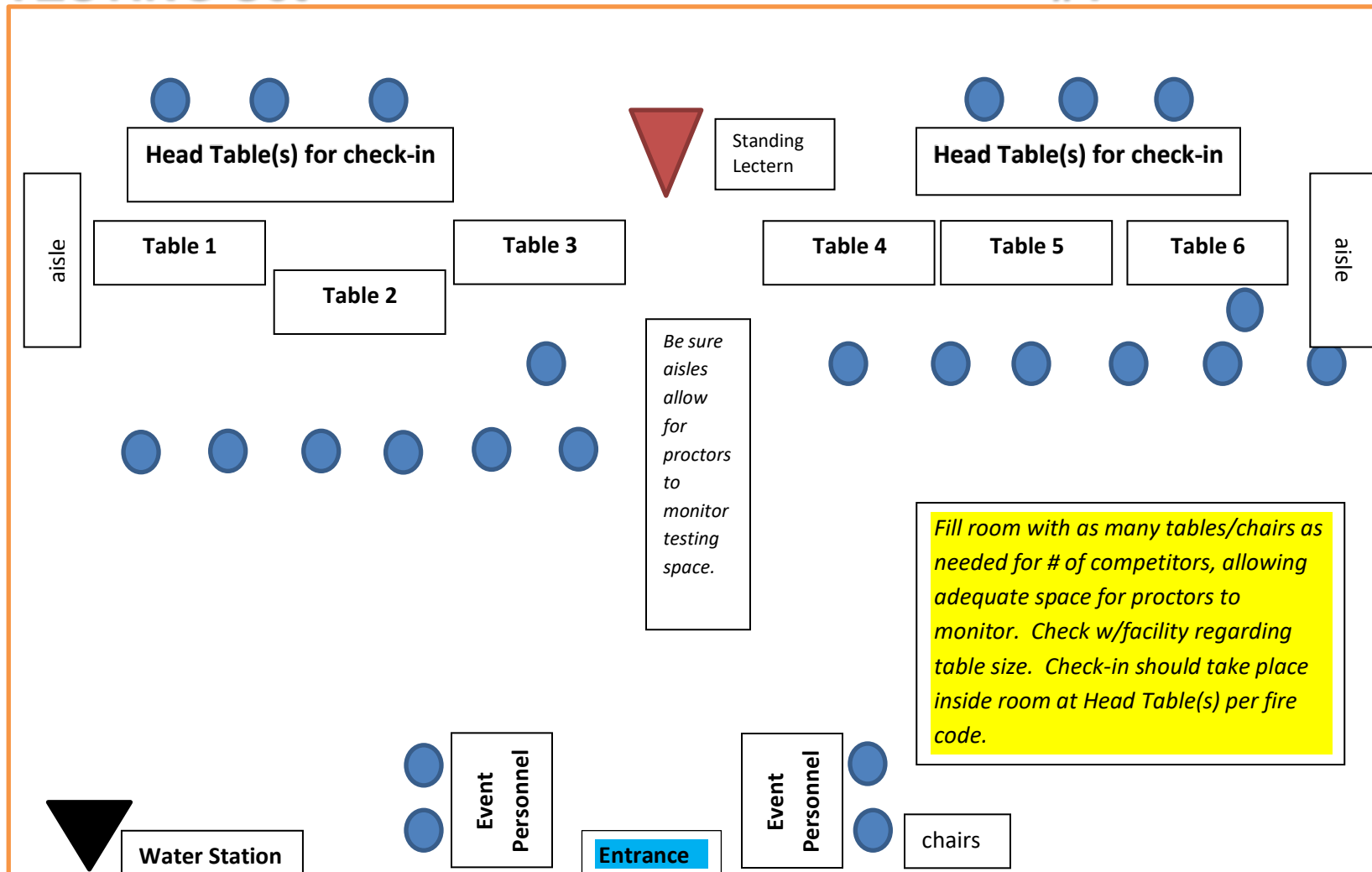
## Room Set Diagrams

Guide for Conference planning to help avoid resetting event rooms. \*States and ILC have the flexibility of modifying room sets to meet their needs. This is simply meant as a guide to help in planning.

Set	Guidelines Notes	Events	Additional Notes
<b>TESTING SET</b> ➤ See diagram #1 below	1) 6' or 8' tables with 2-3 chairs per table (check hotel availability). 2) At least one head table with 3 chairs in the front of the room opposite entrance (for check-in). More head tables (2-6) may be needed for larger tests. 3) Podium between head tables. 4) Two tables with 2 chairs at the door (Event Personnel/ check-out) 5) Water station	<u>All</u> Testing Rounds/Events  <u>Possible additions:</u> Extemp Health Poster (EH)  Forensic Science (FS) Rd Two-written conclusion  Creative Problem Solving (CS) Rd2- prep  Dynamic Decisions (DD) Rd2-prep  Parliamentary Procedure (PP) Rd2- Prep	a) Use the “schoolroom” or “classroom” <i>max capacity</i> sets from conference facility. Reduce that capacity by 10-15% to adjust for head tables, AV set up, entrance tables, etc. b) Need center aisle and aisles between tables & wall, if possible, for best proctor monitoring. c) Prefer no tablecloths, but if cloths on tables, instruct competitors to place Scantron on testing booklet for bubbling to avoid puncturing Scantron. d) This set may also be used for Event Personnel meeting rooms, holding rooms, and report & evaluation rooms. e) For CS Rd2, add flip chart & easel to each prep station. f) <u>Note:</u> HD, HP, EH, and MI can use this setup with options for table size/shape. If using 6' tables, only one competitor/team can fit per table. If using 8' tables, set 2 competitors per table.

# TESTING Set

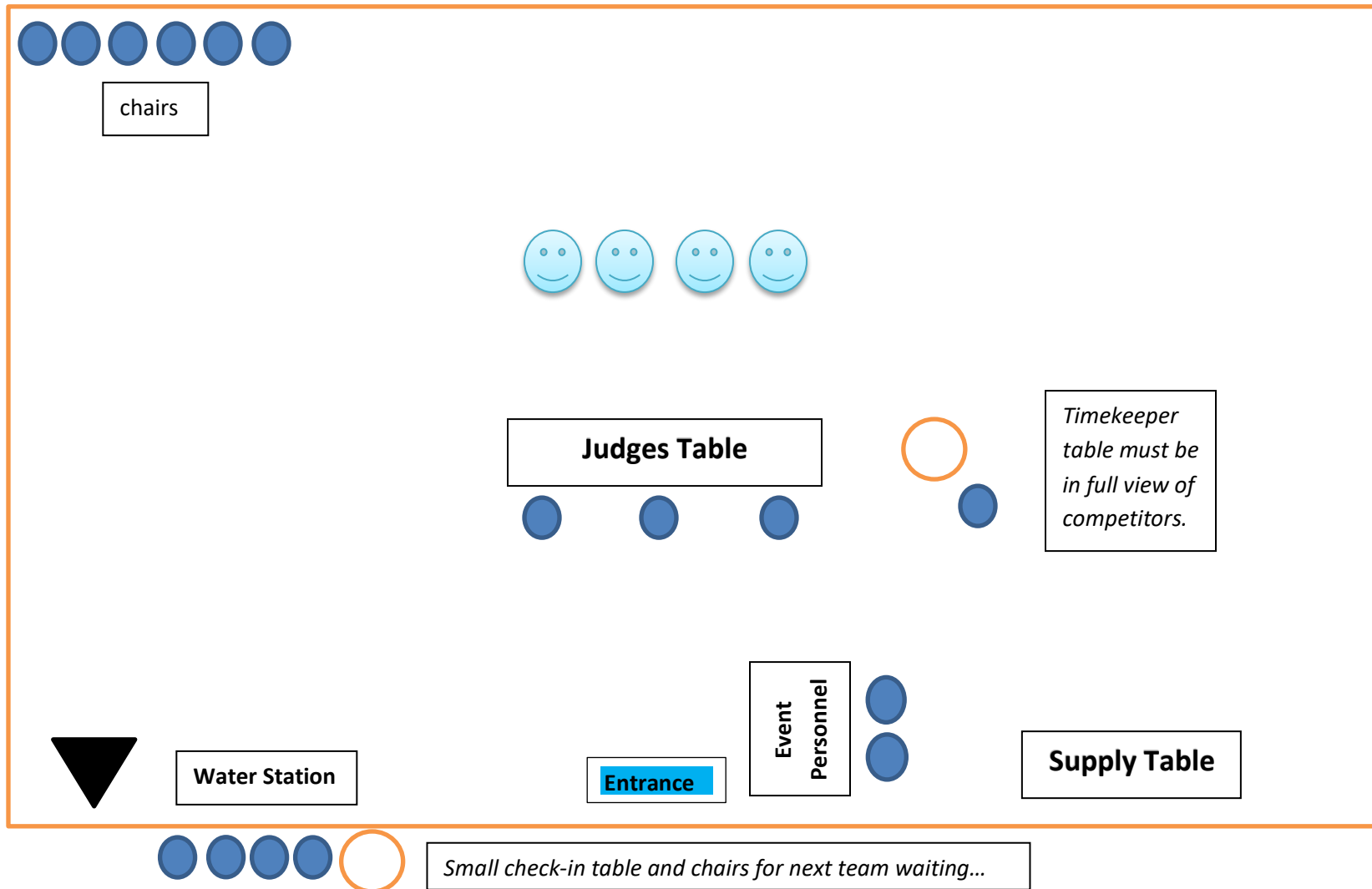
#1



SET	Guidelines Notes	Events	Additional Notes
<b>BASIC EVENT SET</b> ➤ See diagram #2 below	1) 6' judges table with 3 chairs in the center of the room, facing entrance. 2) 6 chairs in the front of the room along the wall. 3) Small table with one chair to the right of the center table (timekeeper). 4) Small table with 2 chairs at the door (Event Personnel) 5) 6' table in back of room (supply table) 6) 4 -8 chairs for waiting competitors and a small table outside the room. 7) Water station	<u><b>Presentation events:</b></u> Community Awareness(CA) Creative Prob Solving(CPS) Rd2 Dynamic Decisions (DD) Rd2 Family Medicine Physician (FMP) Forensic Science(FS) Rd2 Health Education(HE) Public Health(PH) both Rds Health Career Photo(HP) Rd2 Public Service Announce(PA) both Rds Prepared Speaking(PS) Researched Writing & Speaking (RPS) Respiratory Therapy Rd 1 (RT) Speaking Skills(SS) <u><b>Interview events:</b></u> Healthy Lifestyle(HL) Interview Skills(IS) Job Seek Skills(JS) Health Career Prep (HCPrep) Clinical Specialty(CL) MRC Partnership(MRC) Emotional Well-Being Challenge (EWBC) <u><b>Skill Events:</b></u> Biomed Lab Science(BT) CERT Skills(CT) CPR(CP) Clinical Nursing(CN) Dental Science(DS) EMT(EM) Home Health Aide(HHA) Life Support Skills(LS) Medical Assisting(MA) Nurse Assisting(NA) Personal Care(PC) Pharmacy Science(RX) Physical Therapy(PT) Sports Medicine(SM) Vet Science(VS) Life Threat Situations (LTS) Phlebotomy (PHL) Respiratory Therapy Rd 2 (RT)	a. The chairs in the front of the room will not be used for some events. b. The timekeeper table should be in direct eyesight of the competitors. c. For PH (both rounds) and FMP, add an additional table to the front of the room for props. d. For CPS & DD Rd2, add a flip chart & easel to all presentation and prep rooms. e. For PS, SS, & RPS add lectern (podium) in front of the room, centered, in front of the judges. (no microphone) f. For interview events (JS, IS, HCPrep, HL Rd2, CL, EWBC, & MRC) where competitors are sitting with judges, move chairs from wall to opposite side of judges table. g. For Skill events: rearrange furniture as needed (typically pushing to edges of room) and add skill equip such as victims, manikins, wheelchair, etc... as required by scenario.

# BASIC EVENT Set

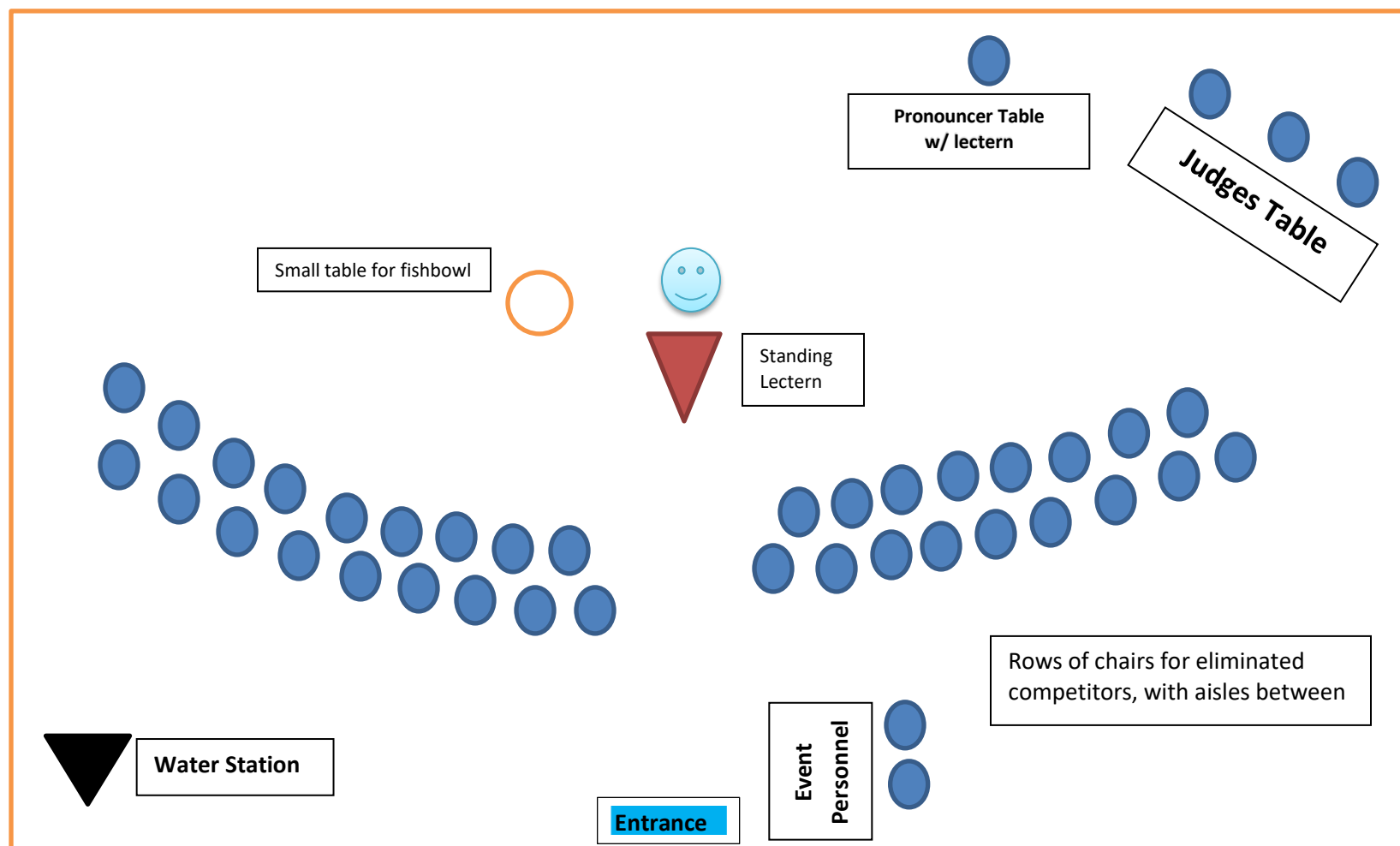
#2



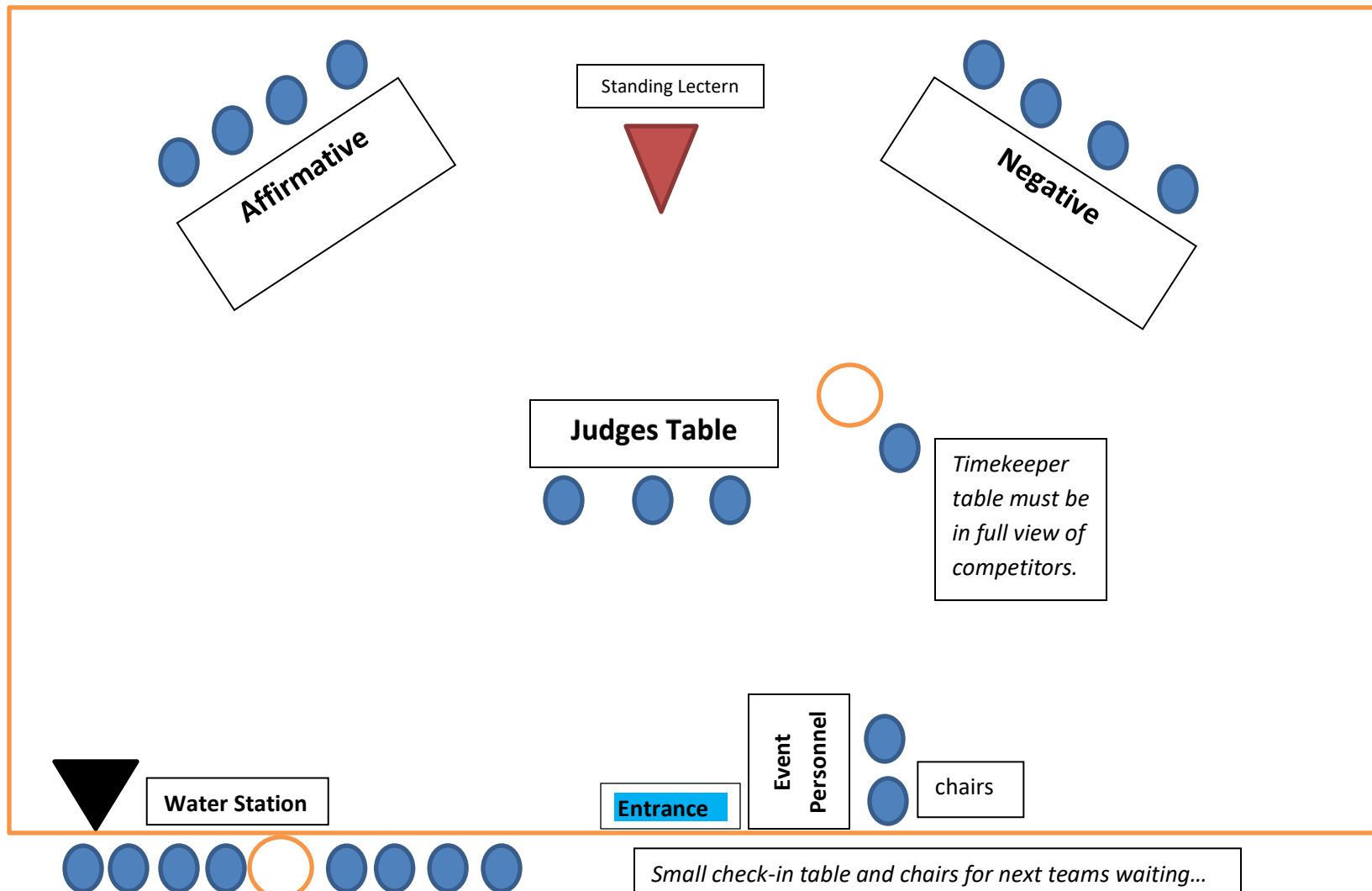
Set	Guidelines Notes	Events	Additional Notes
<b>SPECIAL SETS</b> See diagrams #3-8 below	1) These are modified basic event sets (furniture may need to be repositioned). 2) Water station	<b>Round 2 for:</b> Biomed Debate (BD) HOSA Bowl (HB) Med Spelling (MS) Parliamentary Pro (PP) Forensic Science (FS)  <b>Display Time Events:</b> Health Career Photo (HP) Health Career Display (HD) Medical Innovation (MI) Exploring Medical Innovation (EMI) HOSA Happenings (NL) Research Poster (RP)  <i>Possible additions:</i> Extemp Health Poster (EH)	<i>Start with Basic Event Set and add:</i> <ul style="list-style-type: none"> <li>a) BD needs one additional 6' table w/2 chairs and podium/lectern</li> <li>b) HB Rds 2-6 needs one additional 6' table w/2 chairs, one additional small table w/1 chair, and one podium/lectern each. Need easel outside room for seeding chart &amp; one inside for scoring. Need 8 chairs outside for next teams waiting. Need electricity.</li> <li>c) HB semi-final &amp; final Rd rooms also need additional theater seating for audience in back of room.</li> <li>d) MS needs one additional small table and seating for competitors in half circle.</li> <li>e) MS needs one standing podium/lectern, one tabletop lectern, and additional seating for spellers in semi-circular rows.</li> <li>f) PP Rd2 needs 2 additional 6' tables w/2 chairs.</li> <li>g) If the room is set for greater than 100, add a lectern and microphone.</li> <li>h) For FS case study: rearrange furniture as needed (typically pushing to edges of room) and add crime scene props such as victims, manikins, evidence, etc...</li> <li>i) HD, HP, EH, and MI: These three events can use the Display Time <b>or</b> Testing setup with options for table size/shape. If using 6' tables, only one competitor/team can fit per table. If using 72" rounds, or 8' x 2' tables, set 2 competitors per table.</li> </ul>

# Special Set: MEDICAL SPELLING (Rd 2)

#3

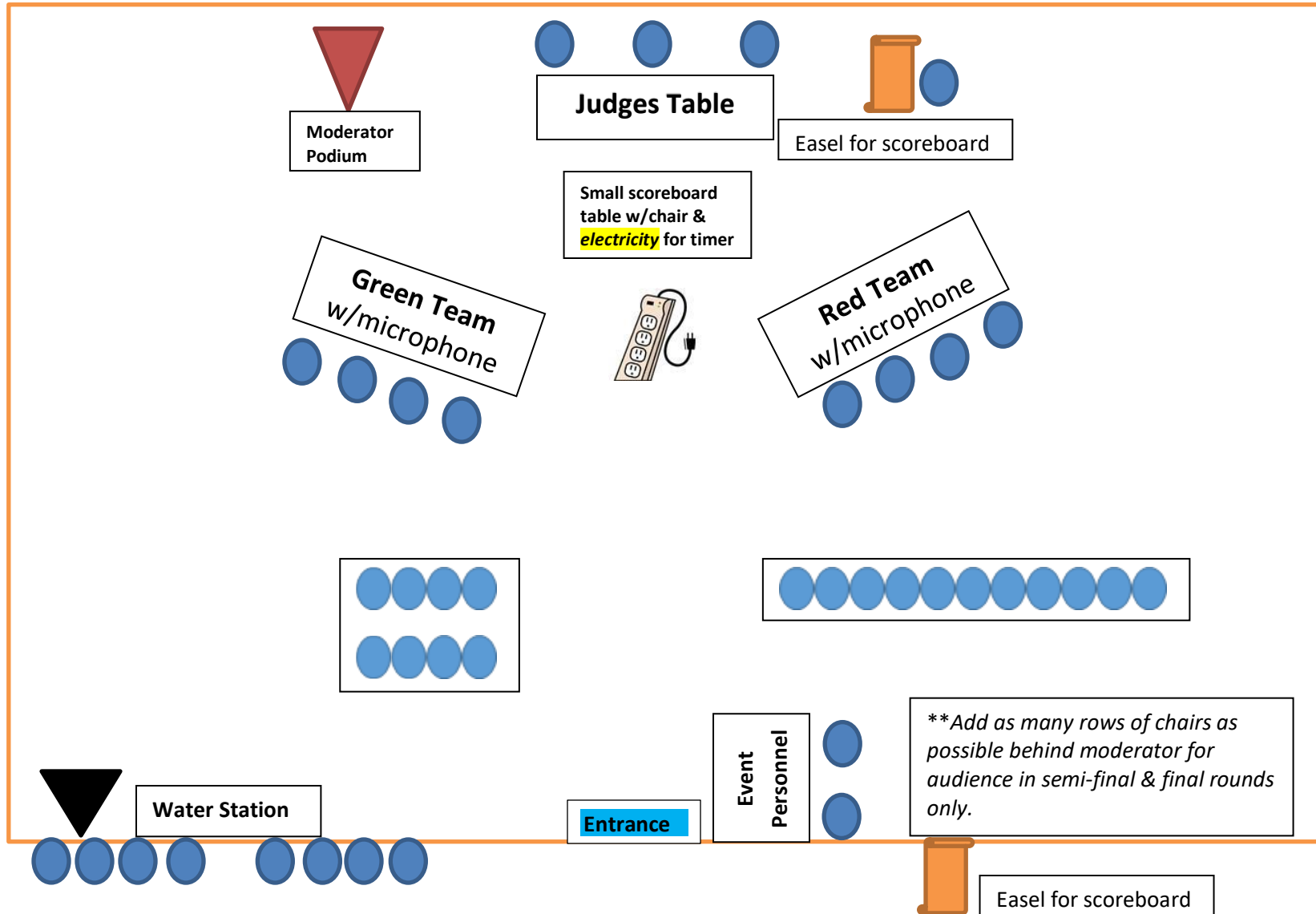


# Special Set – BIOMEDICAL DEBATE (Rd 2) #4



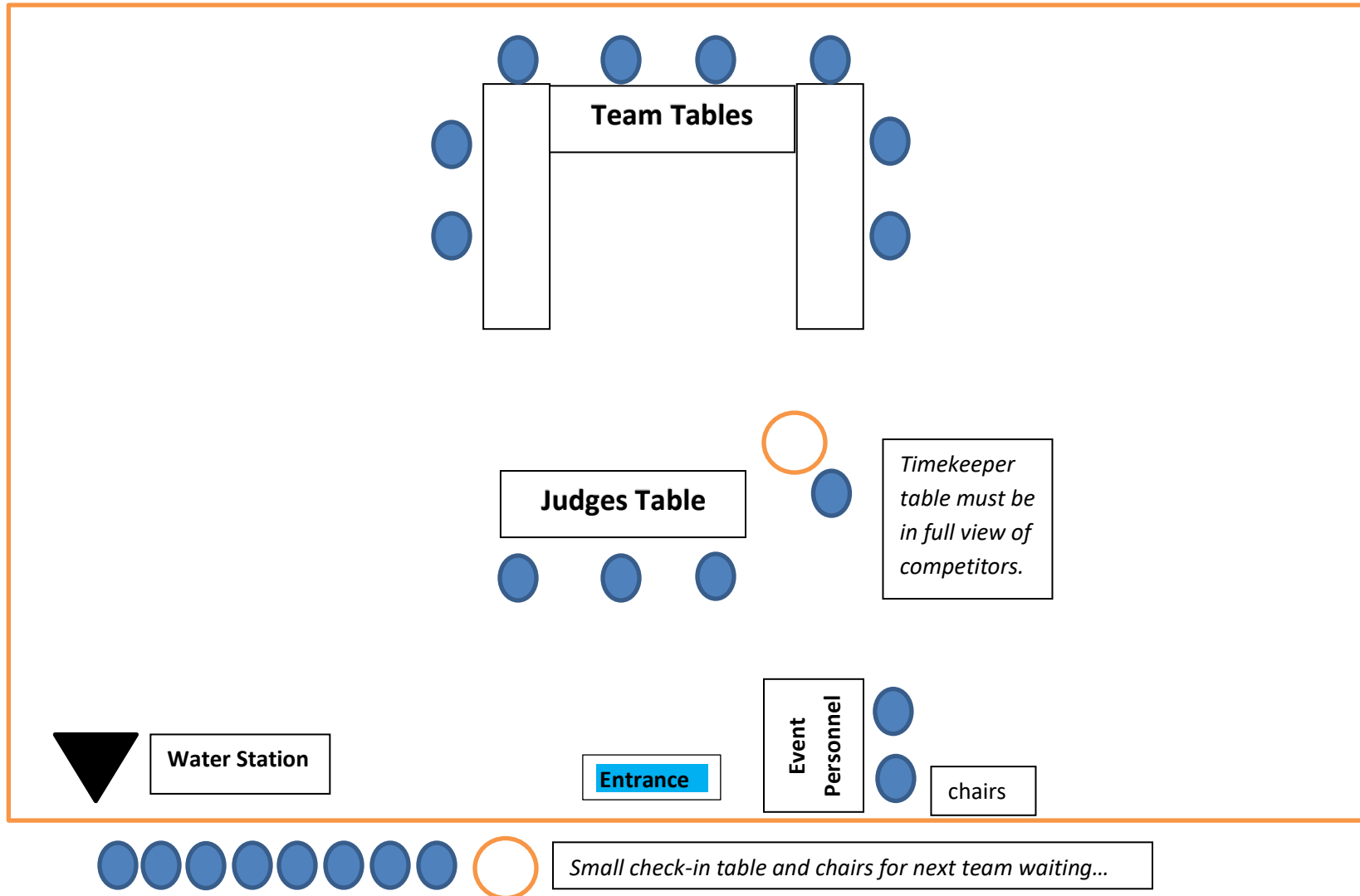
# Special Set – HOSA BOWL (Rds 2-6)

#5



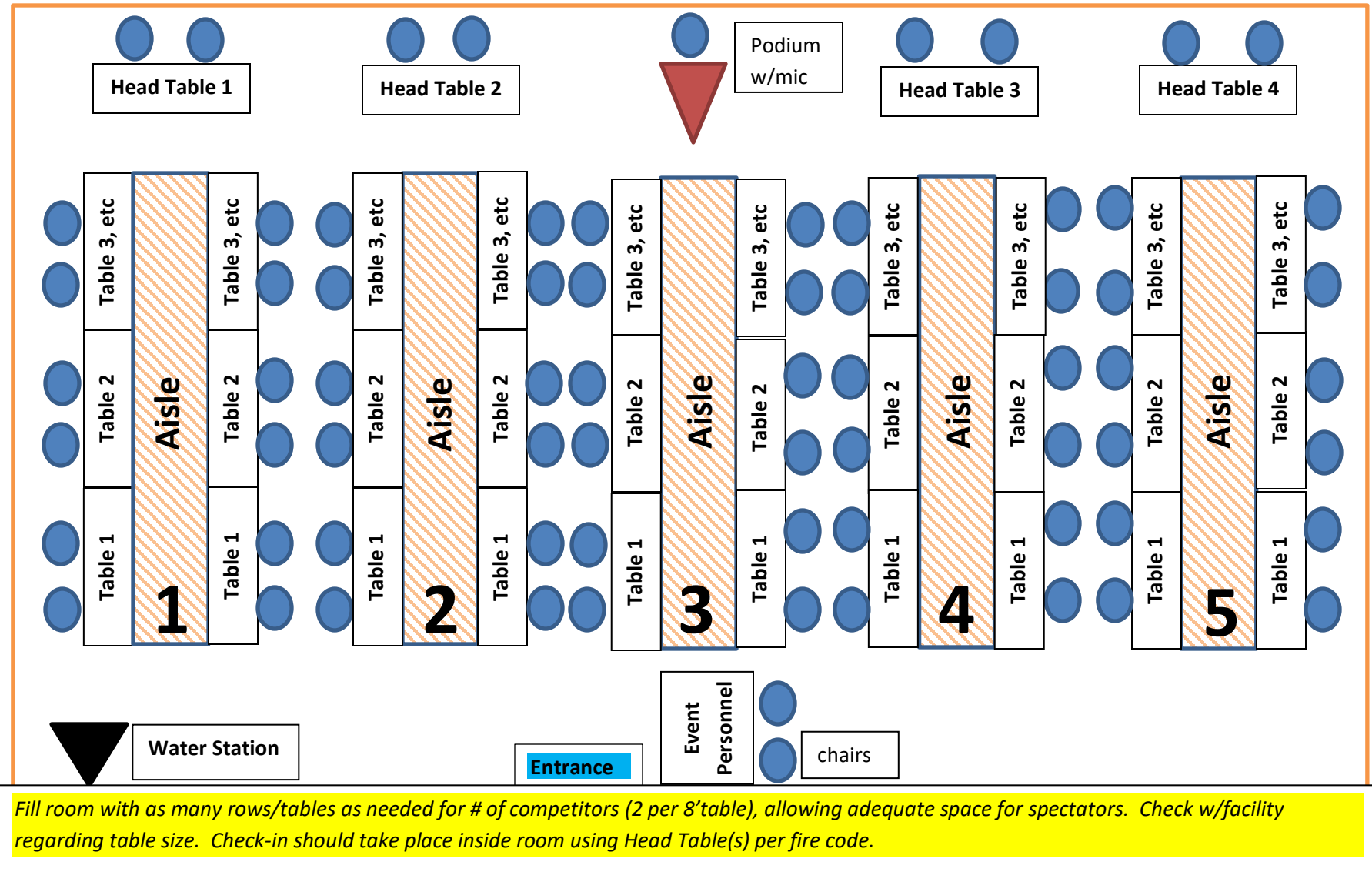


## Special Set – PARLIAMENTARY PROCEDURE (Rd 2) #6

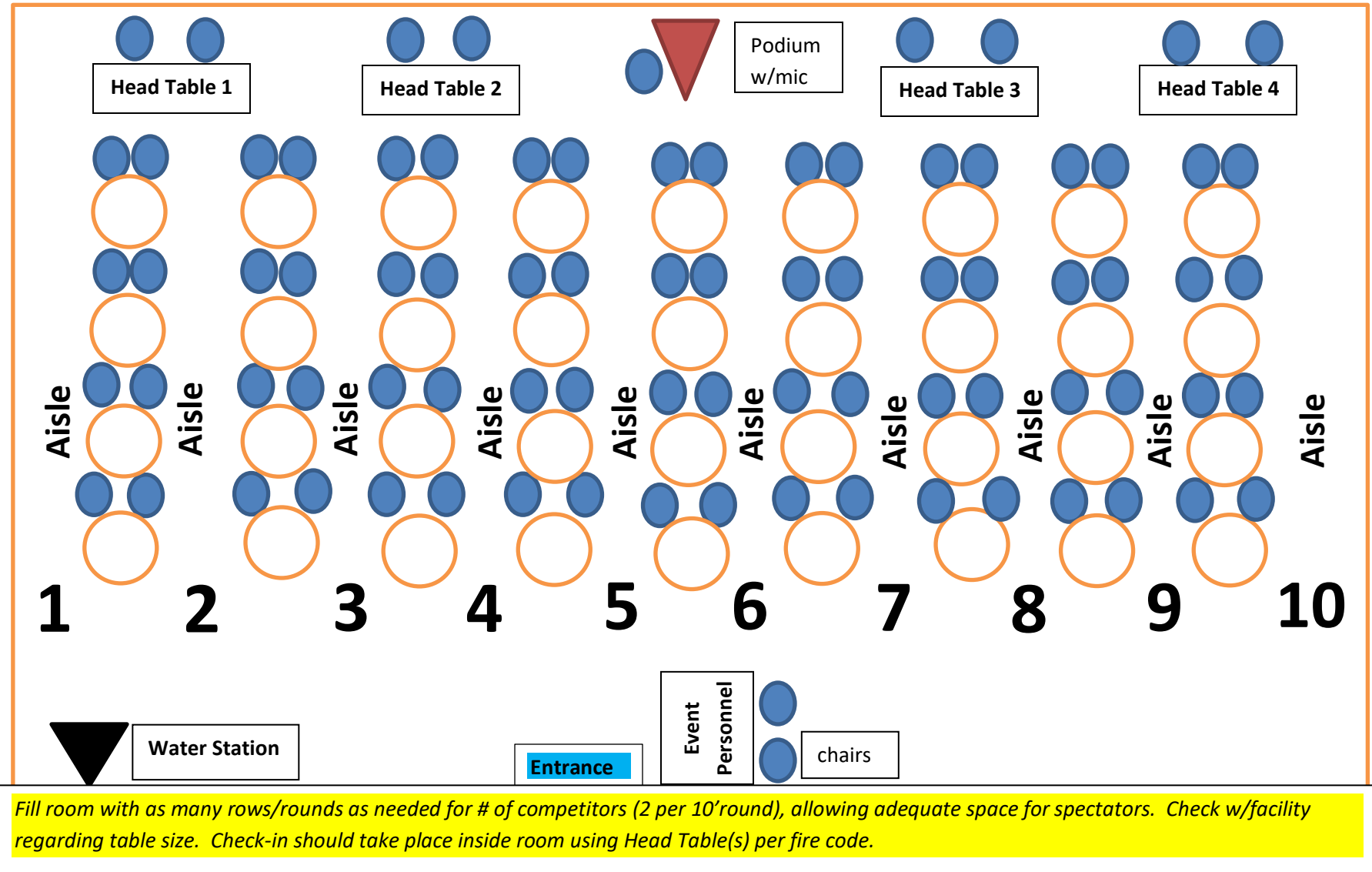


# Special Set – Display Time Events

#7A



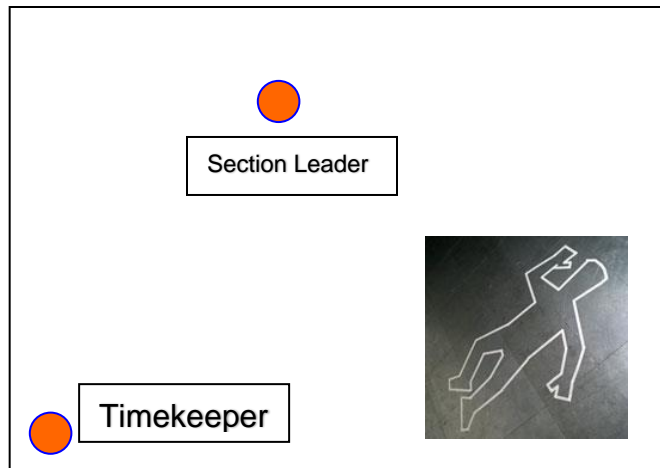
## Special Set – Display Time Events (Rounds) #7B



# Special Set – FORENSIC SCIENCE (Rd 2)

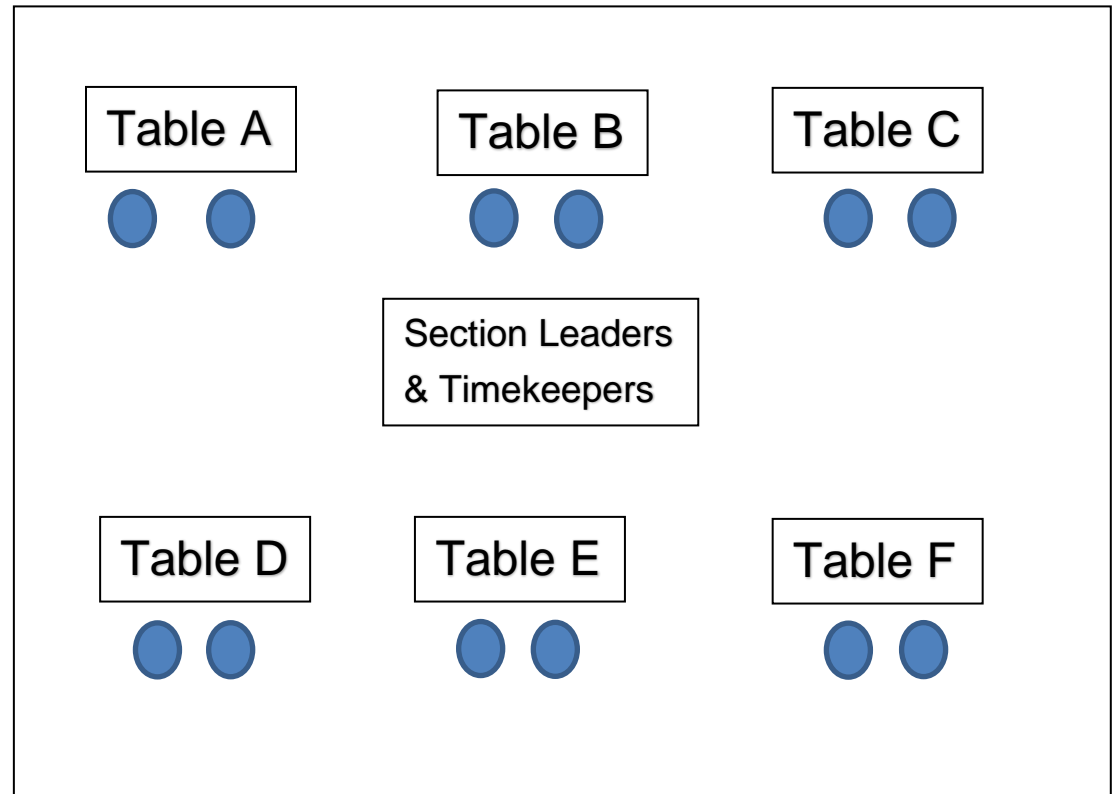
#8

Case Study Analysis Room



*Aka: Crime Scene*

Written Conclusion Room\*



**\*Written Conclusion Room** (Example shows one large room with 6 stations. Another option would be to use multiple small rooms for the written conclusion. A separate room may be used for judging.)