


HOSA APPENDIX C

WRITTEN TEST INSTRUCTIONS

Test # _____

 **Start Time:** _____

 **End Time:** _____

| | | |
|---|--|---|
|  ILC | Event: Division (check one): <input type="checkbox"/> Middle School <input type="checkbox"/> Secondary (High School) <input type="checkbox"/> Postsecondary/Collegiate | Competitor Name: Competitor ID #: Event Code (for Eval): |
|---|--|---|

HOSA members are held to a higher standard regarding their ethical behavior as competitors. HOSA members should follow the HOSA rules and act with honor at all times. Plagiarism, copyright violation and falsification of information are prohibited. Any attempt to gain an unfair advantage will not be tolerated. Violation of the ethics rules will be severely penalized. I understand HOSA's ethics rules.

Signature: _____

GENERAL TEST DIRECTIONS

DO NOT sit with teammates for this test (if applicable).

Check your Test Booklet and Scantron

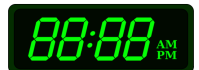
- Read ALL directions, extra time is built into your test time to do so.
- Do you have the correct test? Does your test have a start time?
- Is the pre-printed information on the answer sheet correct? If not, notify event staff.
- Write your name and competitor ID (from answer sheet) in the box above AND on the tiebreaker page (if applicable). Mark the division.
- Write your test number on the answer sheet in the appropriate area.

About Your Test:

- This is a 2-item multiple-choice test with tie-breaker questions (fill-in-the-blank or essay).
- You have 2 minutes to complete the test, plus a 10-minute buffer (to complete evaluation).

Time Management:

You are responsible for monitoring your own testing time! A clock will be in the front of the testing area. Each competitor is responsible for making sure that their end time is within the established test time limits. Remember a 10-minute buffer is given to be seated, read directions, and complete eval.



Noise in HOSA Testing Room:

The testing environment will NOT be silent. Competitors will be checking in and out constantly. Event staff will do their best to reduce the noise during testing.

Cell Phone, Smart Watches, & Other Electronic Devices:

Place in the **OFF** position, face down, on the table in front of you. DO NOT TOUCH during testing. Lights, sounds, notifications, and touching will be noted by event staff. Exceptions can be made for medical devices. Notify event staff, if needed.



Additional Tips:

Place bags and other belongings under your chair.

If the table has a tablecloth, place your answer sheet on top of the test booklet to bubble.

Use empty spaces and margins of the test booklet as scratch paper.

Use a #2 pencil only (not mechanical). Notes may NOT be used.

Mark your chosen answer by filling in the bubble completely.

Read each question carefully. There is only one BEST answer.

Answer every question. There is no penalty for guessing.

When you are finished, bring your test materials & evaluation to the check-out area.

If you have personal needs once you have started the test, please raise your hand.

