Suggested Personnel for Managing Competitive Events

Testing Events:
- Proctors for Testing – Approximately one proctor for every 20 competitors
- Check-in Staff – Typically 2 per check-in table
- Check-out Staff – Typically 2-5 depending on competitor numbers
- One judge who is considered by the HOSA Competitive Events committee to be an expert in the area being tested - to grade the essay questions in case of a tie

All Other Events:
- One Event Manager
- One Judge Manager to provide quality assurance for the event by ensuring that the guidelines are followed, and all event documents are complete.
- One Section Leader per section
- Minimum Two judges per section for presentation events, and 1 judge per section for skill events
- Event assistants per section as needed
- One Timekeeper per section
- Holding room attendant(s) as needed

Additional Specific Event Needs:
CERT Skills, CPR, EMT, LSS
- Moulage Specialist (if moulage is called for in the scenario)