



Barbara James Service Award

New for 2021-2022

Editorial changes have been made for clarity.

Event Summary

The Barbara James Service Awards provides members with the opportunity to become contributing members of their communities by performing worthy volunteer community service hours related to health. The Barbara James Service Award is in memory of Barbara James, 1982-83 HOSA Inc. Board Chairman. Her leadership skills and contributions to HOSA exemplify the caring and compassion of HOSA members. This award aims to inspire members to be proactive future health professionals and recognize individual HOSA members who have a commitment to community service in health.

General Rules

1. Competitors in this event must be active members of HOSA-Future Health Professionals and in good standing in the division in which they are registered to compete (Middle School, Secondary or Postsecondary/Collegiate).
2. Competitors must be familiar with and adhere to the [“General Rules and Regulations of the HOSA Competitive Events Program \(GRR\).”](#)

Tracking Hours

3. Members must be officially affiliated through HOSA – Future Health Professionals before proceeding. Members will follow the [Member Instructions](#) for entering activity information and hours in the [HOSA Activity Tracking System](#).
4. Chapter advisors will follow the [Chapter Advisor Instructions](#) and [log-in to their chapter](#) to approve or deny hours in the HOSA Activity Tracking System.

It is up to the chapter advisor to determine the process they want to use to ensure the hours were volunteered, so they can confidently follow the instructions to “approve” the hours.

5. The HOSA Activity Tracking System direct link is:
<https://apps.hosa.org/#member-activity/input>
6. **Recipients of this award will be determined by the APPROVED data in the HOSA Activity Tracking System.**

Timeline and Recognition Levels/Process

7. For international recognition, this event may include activities from June 1, 2021 through May 15, 2022. Activities must be entered and **APPROVED** by chapter advisors in the online HOSA Activity Tracking System by midnight on May 15, 2022. The number of approved hours in the system is what will be used to identify recognition levels at the International Leadership Conference.

8. For chartered association recognition, this event may include activities from June 1, 2021 through the chartered association published deadline. State Advisors will communicate chartered association-level deadlines. Activities must be entered and **APPROVED** by chapter advisors in the online HOSA Activity Tracking System by midnight on the chartered association published deadline. The number of approved hours in the system is what will be used to identify recognition levels at the Chartered Association Leadership Conference.
9. All individual HOSA members who complete a minimum of one hundred (100) hours of service between June 1, 2021 and the chartered association conference registration deadline (for chartered association recognition) or as determined by the state advisor, will be recognized. For International Recognition, HOSA members must complete at least one hundred (100) hours of service between June 1, 2021 and May 15, 2022.

Levels of recognition:

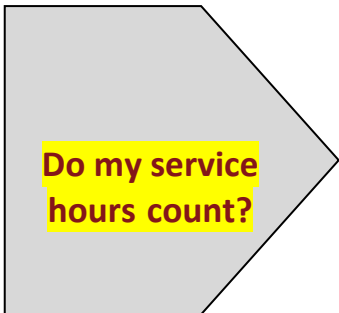
- Bronze Level: 100.0 – 174.9 approved hours
- Silver Level: 175.0 – 249.9 approved hours
- Gold Level: 250.0+ approved hours

10. Member names receiving recognition may be posted on the National HOSA website. Those members will be recognized with a certificate. The certificate will be distributed to the State Advisor during the designated registration time at the International Leadership Conference. Those members attending International Leadership Conference and earning recognition will walk across the stage during the National Recognition Session to receive a pin. Gold, silver and bronze medals are not awarded for this and other recognition events at the national level.

Eligible Hours

11. **DOES THIS ACTIVITY COUNT? Not all volunteer hours provide community service. Only community service hours that are performed for the common good, AND related to health should be approved for this event. Advisors must take responsibility to assure that only true community service hours are approved.**

For Example: You can volunteer to babysit your neighbor's children for free – that's volunteering, but it's not community service. On the other hand, if you volunteer at the local flu clinic helping provide shots to underprivileged children, that is health related community service and would work perfectly for this event!



Some Questions to ask yourself as the HOSA Member or as the Chapter Advisor before approving activities:

- What service opportunities will help the HOSA member be the best health professional in the future?
- Is the activity something that makes the HOSA member step outside their comfort zone?
- Does the activity provide a service to the community?
- Does this activity meet a need in your community?
- Does the activity relate to health?
- Is the activity related to the health science curriculum?

Examples of Approved Community Service:

- Volunteer at a senior center or hospice or as a hospital/health facility volunteer
- HOSA activities that serve the community - in the community (flu clinic, blood drive, community health fair)
- Fundraising for charity or the community (American Red Cross, March of Dimes, American Cancer Society)
- Church activities that serve the community at-large and are health related
- Rescue squad volunteer

Examples of volunteer activities that are **NOT** approved for this award:

- Service to a church (singing in the choir, teaching Sunday School, activities for the congregation, etc.)
- Activities that promote HOSA (parade float, fair booth, etc.)
- Activities as part of the HOSA Service Project

OPTION FOR ADDITIONAL LOCAL RECOGNITION

12. Local chapter advisors may order the President's Volunteer Service Award (PVSA) for chapter members who exceed 100 hours (50 hours for those aged 11-15) of community service.

*Please read the Chapter Advisor Memo in these guidelines for the details. The PVSA will NOT be awarded at the chartered association or international levels and is not part of this recognition event. It is an EXTRA award that is tied to volunteering that can be done at the local level, if desired.

Chapter Advisor Memo

Please encourage your chapter members to participate in service activities, and then track those hours on the online HOSA Activity Tracking System

- ★ Ask a chapter officer to take responsibility for the project. He/she can help you through the online registration process, and encourage other chapter members to get involved.
- ★ Remember, this is service to YOUR community.

At the time these guidelines were published, **anyone who completes 50 or 100 or more hours of community service (depending on their age) can also earn the President's Volunteer Service Award.** The President's Volunteer Service Challenge is a White House initiative which recognizes young Americans with awards and scholarships for outstanding community service, while encouraging more young people to serve.

Chapter advisors can purchase and present this award at the local level by becoming a certifying organization. [Online registration for becoming a certifying organization is outlined here.](#)

President's Volunteer Service Awards can be ordered in the spring and presented at a dignified local ceremony, such as a school-wide awards day, meeting of the local Board of Education, or other occasion where students are recognized for their achievements.

- HOSA Awards are earned for 100 or more hours of volunteer service as documented in the HOSA Activity Tracking System.
- **Presidents Volunteer Service Awards is an optional addition, and can be ordered and presented at the local level.**
- **The President's Volunteer Service Award is IN ADDITION to the Barbara James Service Award. Chartered Associations or National HOSA does not award it. It is something additional a local chapter may choose to award.**
- Please visit <http://www.presidentialserviceawards.gov/> for more information.



Bronze Level
100-174 hours



Silver Level
175-249 hours



Gold Level
250 hours or more

*Recognition levels change for those students aged 11-15. See website above for specifics.

Don't miss out on this additional opportunity to recognize HOSA members for making a positive difference in their communities!

Healthcare Issues Exam

New for 2021 - 2022

CNN and NBC references have been removed. A Global Health site has been added as a resource.

Event Summary

The Healthcare Issues Exam provides members with the opportunity to investigate, analyze and apply their knowledge of current health related issues. This event consists of a multiple-choice test and one essay question that will be graded to break a tie. This event aims to inspire members to be proactive future health professionals and stay informed about current issues in the healthcare field.

Dress Code Competitors must be in official HOSA uniform or in proper business attire. Five bonus points will be awarded for [proper dress](#).

General Rules

1. Competitors in this event must be active members of HOSA-Future Health Professionals, in good standing in the division in which they are registered to compete (Secondary or Postsecondary/Collegiate).
2. Each chartered association will be allowed to enter any qualified HOSA member, based on the following formula: total competitors per chartered association not to exceed 25% of the number of that chartered association's previous year's ILC student delegates. (Example: a chartered association with 40 student delegates at the 2021 ILC could enter a maximum of 10 students in this event in 2022.) HOSA members DO NOT need to have taken the exam at the state level prior to ILC.

** Current Exception: For ILC 2022, the number of delegates per chartered association allowed will be based on ILC 2019 numbers (the last in-person conference), NOT on Virtual ILC 2021 numbers.

3. Competitors must be familiar with and adhere to the ["General Rules and Regulations of the HOSA Competitive Events Program \(GRR\)."](#)

Official References

4. The official references for the selection of questions will be, as posted as of September 1, 2020:
 - CBS News Healthwatch <http://www.cbsnews.com/health/>– click on "Health"
 - Medline Plus <https://medlineplus.gov/>
 - Global Health <https://ourworldindata.org/health-meta>

The Test

5. The chartered association test will cover information posted from July 1st – November 1st. The ILC test will cover information from Jan 1st – April 30th.
6. [Test Instructions](#): There will be a maximum of 60 minutes to complete the 50 item multiple choice test.

NOTE: Chartered associations/*regions may use a different process for testing, to include but not limited to pre-conference testing, online testing, and testing at a computer. Check with your Area/Region/State/chartered association for the process you will be using.*

7. **TIME REMAINING ANNOUNCEMENTS:** There will be a verbal announcement when there are 30 minutes, 15 minutes, 5 minutes, and 1 minute remaining in this event.
8. SCHEDULE NOTE: At ILC, make-up tests will NOT be scheduled for late competitors. Event logistics are such that only competitors who are registered for this event and are present to take the scheduled test will be accommodated.
9. Competitors can register for both HCIE and Organizational Leadership, but special testing arrangements for HCIE must be made for ILC as these events take place at the same time (Wednesday) of ILC week. State Advisors will be required to notify HOSA Headquarters of any competitors registered for both events so that special arrangements can be made.
10. **Sample Test Questions (From previous years)**
 1. Zika was considered a nuisance virus until a massive outbreak in Brazil linked the virus transmitted by mosquitos to babies born with what condition?
 - A. Abnormal bone development
 - B. A type of muscular disease
 - C. Microcephaly**
 - D. MeningitisWeb Resource 4/19
 2. A research study at Duke University in Durham, North Carolina, was conducted to see whether a transfusion of a child's own umbilical cord blood containing rare stem cells could help treat which disease? The results were impressive; more than two-thirds of the children showed improvements.
 - A. Leukemia
 - B. Autism**
 - C. Bone cancer
 - D. Bipolar disorderWeb Resource 4/5
 3. In January 2017, WHO called on all countries to closely monitor outbreaks of which deadly disease, and promptly report human cases that could signal the start of a pandemic?
 - A. Influenza A in birds
 - B. Influenza B in horses
 - C. Swine influenza in wild boars
 - D. Avian influenza in birds**Web Resource 1/23

Final Scoring

11. In case of a tie, the essay question will be graded and used to break the tie.
12. Competitors from both divisions who score in the top 10% and the top scorer from each division will be recognized at the International Leadership Conference. The top scorer from each division will receive a plaque. Gold, silver and bronze medals are not awarded for this at the international level.

Competitor Must Provide:

- #2 lead pencils with eraser
- [Photo ID](#)

HOSA Happenings

New for 2021-2022

Editorial changes have been made in the guidelines for clarity.

Event Summary

HOSA Happenings provides members with the opportunity to gain knowledge and skills required to communicate information about the HOSA chapter in a manner that celebrates the chapter members and their achievements, as well as shares health related information with readers. This is a multimedia chapter communication event. For this recognition event chapters will select ONE (1) communication tool. All submissions that reach a pre-determined standard will be awarded a Certificate of Excellence. This event aims to inspire members to be proactive future health professionals and tell the story of their chapter throughout the year using whatever form of communication they choose (i.e.: print or electronic newsletter, website, blog, social media platform).

General Rules

1. Chapters in this event must be affiliated with HOSA-Future Health Professionals and in good standing in the division in which they are registered to compete (Middle School, Secondary or Postsecondary/Collegiate).
2. Chapters must be familiar with and adhere to the [“General Rules and Regulations of the HOSA Competitive Events Program \(GRR\).”](#)

Chapter Definition and School Rules

3. This is a chapter recognition event that is coordinated by the chapter Historian (or other appointed chapter member) and includes contributions from other chapter members.
4. For this event, a chapter is defined as either an affiliated chapter, or a natural combination of affiliated chapters at the same location/district. For example, two programs at the same school /district might have separate charter numbers, but could logically share the same communication tools and want to share in the submission together. For conference registration purposes in this case, one charter number must still be used - one chapter name will be listed in recognition materials.
5. HOSA chapters **MUST** follow applicable SCHOOL DISTRICT POLICIES regarding the use of photos and personally identifiable information in any communications media format. If the school/district/local/state/chartered association requires parental permission, then it is the responsibility of the local chapter to secure, complete, and maintain the appropriate forms.
6. Submissions for this event **MUST** comply with copyright laws. Copyright infringement is a violation of federal law and subject to severe civil penalties and sanctions. Under federal copyright law, copyrighted works may not be copied, published, disseminated, or displayed without the permission of the copyright holder, unless such use is deemed to be "fair use" under the law.

The Communication Tool

7. Chapters will select one communication tool to highlight the chapter’s activities. Examples could include print newsletter, electronic newsletter, website, blog, social media platform, etc.

Four (4) to eight (8) pages (8.5 x 11 inches) of the selected communication tool may be submitted. When submitting, each side counts as one page, but front and back copies are acceptable.

8. The use of photos, illustrations, graphics and infographics are often effective tools in conveying a communication message.

Chartered Association Submission Process

9. There are two options for submitting material for this event. Please check with your State Advisor to determine if you should follow Option A or Option B below for submitting material for this event.

Option A: Print Submission

- The print submission must include one print copy of the selected four (4) to eight (8) 8.5 x 11 inches pages of content.
- AND the cover page found on page 5 of these guidelines, and
- **MUST BE RECEIVED** by the chartered association HOSA office by the published deadline.
- Print submissions should be on 8 ½ x 11" white paper, stapled at the top left corner, WITHOUT binding, sheet protectors, or contained in any type of folder or notebook.

Option B: Electronic Submission via Tallo

- The electronic submission must include one pdf copy of the selected four (4) to eight (8) 8.5 x 11 inches pages of content.
- AND the cover page found on page 5 of these guidelines and
- **MUST BE UPLOADED** to Tallo by the chartered association published deadline following the instructions below.
- Only Secondary and Postsecondary division members can use Tallo. Middle School division members should check with your State Advisor to determine how electronic submissions will be collected.

Required Digital Uploads (*If your chartered association is following option B in rule # 9)

10. Cover page and content must be uploaded as a single document, pdf preferred, by ONE member of the chapter to:
 - a. [Tallo for Secondary & Postsecondary/Collegiate](#) divisions

Instructions for uploading materials to Tallo (Secondary/Postsecondary divisions only) can be found [HERE](#).

Final Scoring

11. This event will be judged at the chartered association level using the event rating sheet. Submissions that earn 80 points or higher will be recognized at the chartered association level, with the manner of recognition to be determined by the chartered association.
12. This event is not judged at the international level. All submissions earning a score of 80 points or higher at the chartered association level will be eligible for recognition at the HOSA International Leadership Conference. The names of those chapters who earn 80 points or higher will be submitted to HOSA-Future Health Professionals by the State Advisor.

ILC Recognition

13. ILC Delegates: Chapters attending the ILC should register for this event as part of the online registration process. (The registration can be attached to any single delegate from the chapter as part of the online registration, preferably the delegate who will present the chapter's HOSA Happenings submission during the Project Display time. For recognition purposes, it is the chapter and not the individual who will be recognized.)

14. All award recipients in attendance at the International Leadership Conference will be recognized with a certificate for the chapter. The certificate will be distributed to the State Advisor during the designated registration time.
15. Those chapters attending International Leadership Conference and receiving the Certificate of Excellence will select a chapter representative to walk across the stage during the Recognition Session to receive a pin.
16. Gold, silver, and bronze medals are not awarded for this and other recognition events at the international level.
17. Chapter names may be posted on the HOSA – Future Health Professionals website. In order to be listed online, the chapter names that have earned 80 points or higher must be submitted to HOSA – Future Health Professionals through the State Advisor by the published deadline.

Project Display

18. All award recipients in this event will be invited to participate in a Project Display for this event at the ILC. For the Project Display, one member of the chapter **MUST BRING** with them whatever they wish to display, either in print format or on a computer or tablet using battery power.

HOSA Happenings-Judge Rating Sheet

Chapter Number _____

Judge's Signature _____

Areas Evaluated		Points Possible						Points Awarded
		Superior.....					Poor	
General Appearance (20 pts)	Layout and spacing-neat and appealing	5	4	3	2	1	0	
	Font (size and appearance) makes content readable	5	4	3	2	1	0	
	Use of color-neat and attractive but not distracting	5	4	3	2	1	0	
	Graphics, infographics, illustrations and pictures are clear and well-cropped, and support the articles or pages they accompany	5	4	3	2	1	0	
Content – Quality (45 pts)	Local chapter news	15	12	9	6	3	0	
	Health information article(s)	15	12	9	6	3	0	
	Celebration of chapter members and their achievements	15	12	9	6	3	0	
Organization (15 pts)	Easy to find information quickly. Clear headings. Sections or articles are clearly distinguishable (index, clear headings)	15	12	9	6	3	0	
Mechanics (10 pts)	Correct spelling and grammar	5	4	3	2	1	0	
	Punctuation used appropriately	5	4	3	2	1	0	
Required (10 pts)	Four to eight (4-8) pages in length (each side counts as one page, front and back copies acceptable.)	10					0	
TOTAL POINTS		100..... 0						



HOSA HAPPENINGS: Multimedia Chapter Communications Event

COVER PAGE

Select and print the best chapter communication pages (maximum of eight (8) one sided pages) and submit as directed by the State Advisor, with this cover page.

How was this communication shared with chapter members? (*check all that apply; type or print neatly*)

- Printed newsletter
- Electronic newsletter
- Chapter website URL _____
- Blog URL _____
- Social Media Platform _____
- Other _____

Please complete the information below (type or print neatly):

School _____

Chartered Association _____

Historian (chapter designee) _____

Historian's (chapter designee's) E-mail Address _____

HOSA Chapter Charter Number _____

PHOTO PERMISSION AND COPYRIGHT

This event entry does not violate any copyright laws. All necessary permission forms for the use of photos and personally identifiable information have been secured and are on file at the local level. Permission is granted for a chapter member to share event materials with others during the HOSA Project Display time, and for HOSA-Future Health Professionals to share event materials or links at www.hosa.org.

Advisor's Signature _____

Please complete the information below (type or print neatly):

Advisor's Name _____

E-mail Address _____

Must be submitted digitally OR at the Chartered Association Leadership Conference OR received in the chartered association HOSA office by

Date

HOSA Service Project

Be The Match

New for 2021 - 2022

Guidelines have been updated for clarity.

Event Summary

The HOSA Service Project involves a nationally identified partner who HOSA chapters can choose to support through volunteer service and fundraising. Local chapters plan service projects to support the selected organization. Chapters document their involvement and submit documentation via the online HOSA Activity Tracking System for the opportunity to earn recognition at the state and international levels. This event aims to encourage HOSA members to provide community service and come together collectively in support of the selected service organization.

2020-2022 Service Organization: Be The Match BeTheMatch.org/HOSA

General Rules

1. Competitors must be familiar with and adhere to the "[General Rules and Regulations of the HOSA Competitive Events Program \(GRR\)](#)."
2. A plan with goals and strategies should be developed to guide the HOSA chapter's involvement with the selected organization.
3. If a chartered association does not have the selected health organization in their country, the leadership of CE will work with the chartered association to find a comparable organization to serve as the recognized organization for the term.

Tracking Hours and Money Raised

4. Members and chapter advisors should submit hours and money raised by their chapter via the online [HOSA Activity Tracking System](#) (HATS). (See [Member Instructions](#) and [Chapter Advisor Instructions](#) for detailed directions on using the online system.)
Members should record their volunteer hours individually. **Donations should be noted on just ONE chapter member's account.**

For example, if a chapter raised \$150 in five hours of volunteer time, each member who participated should record five hours in the online HOSA Activity Tracking System. But only ONE member of the chapter should enter the \$150 donation total. If all five members entered \$150, this would inflate the actual amount of money raised.

This is a chapter recognition event. The HOSA Activity Tracking System (HATS) will add the volunteer hours submitted by all members of the chapter to reach total hours volunteered by the chapter.

5. The HOSA Activity Tracking System (HATS) direct link is:
<https://apps.hosa.org/#member-activity/input>

HOSA Recognition Levels and Process

6. For international recognition, this event may include activities from June 1, 2021 through May 15, 2022. Activities must be entered and **APPROVED** by chapter advisors in the online HOSA Activity Tracking System by midnight on May 15, 2022. The list of activities in the system is what will be used to identify recognition levels at the International Leadership Conference.
7. For chartered association recognition, this event may include activities from June 1, 2021 to the chartered association published deadline. State Advisors will communicate state-level deadlines. Activities must be entered and **APPROVED** by chapter advisors in the online HOSA Activity Tracking System by midnight on the chartered association published deadline. The list of activities in the system is what will be used to identify recognition levels at the State Leadership Conference.
8. At the international level, Certificates of Recognition will be awarded to all chapters who contribute a minimum of \$100 or 100 hours of community service in partnership with the organization. The monetary and time requirements are not to be combined to reach this minimum. Once a chapter reaches \$100 or 100 hours, they will receive the Certificate of Recognition.
9. At the international level, Certificates of Merit will be awarded to all chapters who contribute a minimum of \$500 or 500 hours of community service in partnership with the organization. The monetary and time requirements are not to be combined to reach this minimum. Once a chapter reaches \$500 or 500 hours, they will receive the Certificate of Merit.
10. Other outstanding service awards may be presented by the selected organization in recognition for outstanding contributions by individual chapters. Chartered Association outstanding service awards, if available, will be announced by the respective state advisor.
11. Certificate of Recognition and Merit chapters will be recognized with a certificate for the chapter. The certificate will be distributed to the State Advisor during the designated registration time at the International Leadership Conference. Those chapters attending International Leadership Conference and earning recognition will select a chapter representative to walk across the stage during the International Recognition Session to receive a pin. Gold, silver and bronze medals are not awarded for this and other recognition events at the international level.
12. Chapter names may be posted on the HOSA website. In order to be listed online, the chapter **MUST** have at least 100 hours or \$100 or 500 hours or \$500 **APPROVED** in the HOSA Activity Tracking System by the deadline.
13. Information submitted to HOSA-Future Health Professionals via the online HOSA Activity Tracking System will become the property of HOSA. Permission is given to HOSA to share project ideas with health organizations and in HOSA publications.

HOSA Service Project Selection Process

14. The HOSA Executive Council will nominate three organizations during the business session of the International Leadership Conference for the voting delegates to select the one organization they would like HOSA – Future Health Professionals to sponsor. An organization is selected for two years with a maximum of a two-term limit providing four consecutive years maximum. If the service project is done for a two-term limit, it can be reconsidered after another service project has been done by the organization.

Process for Financial Donations to Be The Match

15. All information regarding the partnership with Be The Match can be found at [BeTheMatch.org/HOSA](https://www.BetheMatch.org/HOSA). For 2021-2022 updates and incentive information, visit: https://hosa.org/wp-content/uploads/2021/08/Be-The-Match_HOSA_Year-Two-Syllabus.pdf
16. Participating chapters should set up a new “team fundraising page” for the chapter at [BeTheMatch.org/HOSAFundraising](https://www.BetheMatch.org/HOSAFundraising):
 - The person who sets up the team page can be the chapter advisor, chapter officer, or other leader who takes initiative for the group
 - Remember to include your charter number
 - Add chapter’s JOIN KEYWORD to your team page (if you don’t have one, email hosa@nmdp.org to get one)
 - Customize page and connect to social media; invite friends and family to visit your page and donate
17. Chapter members can start personal pages at [BeTheMatch.org/HOSAFundraising](https://www.BetheMatch.org/HOSAFundraising), join the team, and share their page to help gather financial donations. (Be The Match can connect personal pages to the team page at a later date, if necessary.)
18. The majority of chapter funds raised can be contributed through the Be The Match online donation platform as described above.
 - All other/general donations can be made by check or cashier’s check and sent with the [contribution form](#) to:
Be The Match Foundation
c/o Team Be The Match
500 N. 5th St.
Minneapolis, MN 55401
Upon receipt, Be The Match will upload all offline gifts to your team fundraising page.
 - Checks should be made out to **Be The Match**, and please indicate your specific “HOSA Chapter Name and Chartered Association” in the check memo.
 - Funds raised may be sent at any time throughout the project year but should arrive no later than 30 days prior to the International Leadership Conference (so by May 22, 2022) in order to determine winners of [annual incentives](#).

19. The [BeTheMatch.org/HOSAFundraising](https://www.BetheMatch.org/HOSAFundraising) website will track your donations for incentives and prizes from Be The Match. But please note, the tracking process described above in rule #4 is what will be used to determine HOSA Chartered Association and ILC recognition levels.
20. Be The Match Foundation raises funds to support The National Marrow Donor Program® (NMDP)/Be The Match®. The NMDP and Be The Match Foundation are both qualified organizations recognized under section 501(c)(3); all donations are tax deductible. The **Be The Match** tax ID # is: 41-1704734.
21. **Get Involved with Be The Match**

All information regarding the partnership with Be The Match can be found at [BeTheMatch.org/HOSA](https://www.BetheMatch.org/HOSA)

- [Start Fundraising!](#) - Raise money to help Be The Match grow the registry, provide grants to patient families, and fund research to make transplants safer and more available to all patients
- Start Recruiting! – Encourage more potential donors to join the Be The Match Registry so every patient has an equal chance at finding their life-saving match.
 - Each chapter that expresses interest, once recruitment information is released, will be assigned a PROMO CODE to use when registering anyone to the Registry
 - Someone may register but if they do not return their swab kit, or text “Yes” to confirm, they will not be added to the Registry
- There will be [incentives](#) to reach chapter milestones and prizes for the chapters who raise the most money and recruit the most people to the registry.

Outstanding HOSA Achievement

New for 2021 - 2022

Guidelines have been updated for clarity.

Event Summary

Outstanding HOSA Achievement is designed to recognize entire chartered associations (entire states, entire countries, NOT individual chapters) for their special achievements, projects, events, and activities that are completed by and unique to individual chartered associations. Each chartered association is eligible to submit information about one achievement per membership year. **Chartered associations** will submit a list of all members and chapters who participate in the special achievement. Entries submitted will be reviewed by a panel of judges and those meeting the minimum standards will be recognized at the HOSA International Leadership Conference. This event aims to recognize chartered associations for their special achievements.

General Rules

1. To be eligible for this event, chartered associations of HOSA-Future Health Professionals, must be in good standing.
2. Chartered associations must be familiar with and adhere to the [“General Rules and Regulation of the HOSA Competitive Events Program \(GRR\).”](#)
3. This event has two components of recognition:
 - a. Chartered Associations are recognized for their work creating and showcasing their Outstanding HOSA Achievement.
 - b. Individuals and chapters are recognized for participating in the Outstanding HOSA Achievement
4. Each chartered association will determine their own Outstanding HOSA Achievement, which will be submitted to HOSA – Future Health Professionals following the rules in these guidelines. This event is only judged at the International level, and will not be judged at the regional or chartered association level. The submission for this event may not replicate any current HOSA event.
5. Each chartered association will be permitted to submit one application for Outstanding HOSA Achievement per membership year. The Outstanding HOSA Achievement selected must take place between July 1, 2021 – May 15, 2022.
6. As part of the event submission, chartered associations will submit a list of HOSA members and HOSA chapters from their chartered association who participated in the identified Outstanding HOSA Achievement.
7. Chartered Associations, chapters, and members do not need to register for this event with ILC conference registration.

Submission

8. Event submissions for Outstanding HOSA Achievement are due by midnight May 15, 2022 and will be reviewed by a panel of judges. All event submissions (page 3 of these

guidelines) should be submitted directly by the HOSA State Advisor via the Special Activity Registration online form for ILC.

9. Only submissions made by the State Advisor, representing the entire chartered association, will be considered. Individual activities by single chapters will not be considered.
10. Each chartered association will determine who, at the chartered association level, will prepare the information needed for the event submission. It may be a State Officer, Chapter Officer, or an active member who took an important role in coordinating the special activity/event/achievement for the chartered association. Regardless of who completes the event submission information, all members and chapters who participate will be eligible for recognition.

Scoring and Recognition

11. Chartered associations meeting a minimum score of 55 points on the rating sheet will be recognized.
12. Recognition Method:
 - a. Chartered associations meeting the minimum score will be recognized with a plaque given at the International Leadership Conference Recognition Session. Chartered associations will select on representative to go on stage and receive the plaque.
 - b. All members and chapters identified in the application materials as participating in Outstanding HOSA Achievement will receive a recognition certificate. The certificates will be distributed to the State Advisor during the designated registration time at the International Leadership Conference and the State Advisor will distribute appropriately to members and chapters who participated. Members do not need to be present at ILC to receive this certificate.
13. All participating members and chapters from those chartered associations who meet the minimum standards may be posted on the HOSA website.
14. Event submissions for recognition may only be used one time. For example, if a specific project is submitted in the 2020-2021 membership year, the same project cannot be submitted again in 2021-2022.

Outstanding HOSA Achievement Event Submission Requirements

This completed form and the following questions / information need to be submitted in .pdf format by midnight on May 15, 2022. The content will be submitted directly by the HOSA State Advisor via the Special Activity Registration online form for ILC.

- Submissions are limited to three (3) typed pages in response to questions 1-7 below.
- An additional ten (10) pages of event documentation may be included.
 - Include any additional documentation you feel will support your submission (photos, newspaper clippings, flyers, brochures, promotional materials, handouts, etc.)
- Additional pages listing all participating members and chapters should be included in the .pdf submission. This list can be as few or as many pages as needed to fit the entire list and should follow the below format:
 - Chapter A
 - Member 1
 - Member 2
 - Chapter B
 - Member 3
 - Member 4

All pages of the submission need to be saved as ONE .pdf file for easy opening and viewing.

Chartered Association: _____

State Advisor Signature: _____

Name of person representing your chartered association at ILC for on-stage recognition:

Please answer the following questions 1-7 in no more than 3 typed pages:

1. Please describe the special achievement, project, event, or activity selected by your chartered association.
2. How did this activity benefit HOSA members in your association?
3. What did HOSA members learn from participating in this activity?
4. How did this activity benefit other people in your schools, communities, and/or state/country?
5. Does your chartered association plan to continue this activity in the future? If so, how will you expand and grow this activity?
6. How can this activity be replicated in other chartered associations?
7. How did this activity expand and market the HOSA brand?

Outstanding HOSA Achievement RATING SHEET

Chartered association: _____

Judge's Signature _____

Chartered associations meeting the minimum standard of 55 points (80%) will be recognized.

Areas Evaluated		Points Possible						Points Awarded	
		Superior.....					Poor		
1.	Description of special achievement, project, event, or activity	10	8	6	4	2	0		
2.	Benefit to HOSA members	10	8	6	4	2	0		
3.	Learning value to HOSA members	10	8	6	4	2	0		
4.	Benefit to the school / community / state/country	10	8	6	4	2	0		
5.	Potential for expansion and growth in future	5	4	3	2	1	0		
6.	Ability to replicate event in other chartered associations	5	4	3	2	1	0		
7.	Marketing of HOSA	5	4	3	2	1	0		
8.	Documentation supporting project	10	8	6	4	2	0		
9.	List of participating members and chapters included in event submission						1	0	
10.	Event submission is no more than 3 typed pages in response to 7 questions above						1	0	
11.	Event submission is and no more than 10 pages of supporting documentation						1	0	
12.	Event submission is submitted directly by the HOSA State Advisor via the Special Activity Registration online form for ILC						1	0	
TOTAL POINTS		69.....0							

Outstanding HOSA Leader

Event Summary

Outstanding HOSA Leader is designed to honor one Outstanding HOSA Leader from each HOSA chartered association in recognition of the member's commitment to HOSA and outstanding leadership of his/her chartered association. Each chartered association will select one Outstanding HOSA Leader to be recognized at the HOSA International Leadership Conference.

General Rules

1. Each chartered association will be permitted to name one Outstanding HOSA Leader.
2. Chartered associations will determine their own criteria/process for selecting the Outstanding HOSA Leader. Please contact your state advisor to determine the selection procedures in your state/country.
3. The chartered association's Outstanding HOSA Leader is typically a recent or current state officer.
4. The chartered association's Outstanding HOSA Leader **MUST** attend the International Leadership Conference. The purpose of the event is to recognize a leader who will be participating at the ILC and can serve as the chartered association's representative at the ILC.

Submission

5. If you are your chartered association's Outstanding HOSA Leader you should register for this recognition event with your conference registration.
6. IN ADDITION, the Outstanding HOSA Leader is asked to e-mail summary information (page 2 of these guidelines) and a picture to hosa@hosa.org in the form of attachments by May 15 of the recognition year. The subject line of the e-mail should be: Outstanding HOSA Leader from _____ (list chartered association.)

The attachments should include:

- a. One page summary (page 2) to include name, permanent mailing address, career goal and one paragraph statement about how you have benefitted from your involvement in HOSA.
 - b. Photo of honoree in HOSA uniform in electronic format
7. Each Outstanding Leader will be presented with a plaque at the HOSA International Leadership Conference.

Outstanding HOSA Leader Summary Page

If you are named as your chartered association's Outstanding HOSA Leader, please create a page in Word with the information requested below, and e-mail it to hosa@hosa.org by May 15.

Name: _____

Permanent Mailing address: _____

E-mail: _____ Phone: _____

Career Goal: _____

In your own words, provide a statement about how you have benefitted from your involvement in HOSA.