



PREPARED SPEAKING

- Purpose:** To encourage Health Science students to improve their skills in speaking and their ability to organize and present facts (or information) about a topic which is related to a specific theme.
- Description:** Competitors shall develop a speech related to the current year's National Conference theme. The theme for the year will be selected by the voting delegates and announced at the conclusion of the previous National Leadership Conference in June.
- Dress Code:** Competitors must be in official HOSA uniform or in proper business attire. Bonus points will be awarded for proper dress.
- Rules and Procedures**
1. Competitors in this event must be active members of HOSA in good standing in the category in which they are registered to compete (Secondary or Postsecondary/Collegiate).
 2. Competitor numbers and order of competition will be pre-assigned on a random selection basis.
 3. Competitors shall report at the appropriate time and place designated. The competitors shall be introduced to the judges by the competitor number.
 4. Use of index cards during the speech is permitted.
 5. The prepared speech shall be a maximum of **five (5) minutes** in length.
 6. The timekeeper shall present flash cards advising the competitor of the time remaining at four (4) minutes, three (3) minutes, two (2) minutes, one (1) minute and Stop - 0 time remaining. The competitor will be stopped when the five minutes are up.
 7. All competitors shall speak on the same announced annual National HOSA theme.
 8. Props may NOT be used. The participant will be disqualified if used.
 9. Should a tie occur within a section, scores on the rating sheet section(s) with the highest point value(s) in descending order will be used to break the tie.
 10. There will be no microphones used for this event.
 11. Competitors must be familiar with and adhere to the "**General Rules and Regulations of the National HOSA Competitive Event Program.**"

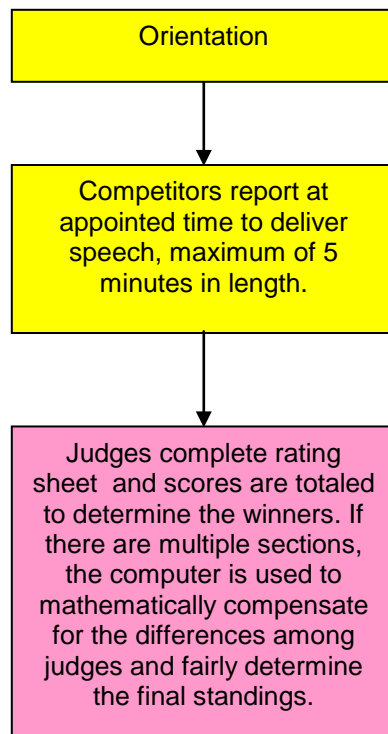
Required Personnel (Per Section):

1. One Event Manager (per event)
2. One Section Leader
3. One Timekeeper
4. Two – Four Judges (It is recommended that at least one judge have a background in a health profession and one with experience in public speaking.)
5. One-two event assistants per section

Facilities, Equipment and Materials (Per Section):

1. Competitive event room with lectern, desk chairs or table and chairs for judges.
2. Flash cards (4, 3, 2, 1 and “stop” for time remaining)
3. Hand calculator (s)
4. Note pads and pencils for judges
5. National HOSA Theme on card stock for judges.
- *** 6. Print copy of the event guidelines for the event orientation

Event Flow Chart



PREPARED SPEAKING JUDGE'S RATING SHEET

Section # _____

Level _____ SS _____ PS/Collegiate

Competitor # _____

Judge's Signature _____

| Items Evaluated | Points Possible | | | | | Points Allocated |
|---|-----------------|-----------|-----------|-----------|-----------|------------------|
| | Superior | Excellent | Good | Fair | Poor | |
| 1. Content: Appropriate to the Conference Theme | 10 | 8 | 6 | 4 | 2 | |
| Coverage of Topic Selected | 10 | 8 | 6 | 4 | 2 | |
| Clear focus and point of view | 10 | 8 | 6 | 4 | 2 | |
| Impact – strong and meaningful message | 5 | 4 | 3 | 2 | 1 | |
| 2. Organization: Opening | 10 | 8 | 6 | 4 | 2 | |
| Cohesion of Body of Speech | 10 | 8 | 6 | 4 | 2 | |
| Closing | 10 | 8 | 6 | 4 | 2 | |
| 3. Delivery: Voice (pitch, tempo, quality) | 10 | 8 | 6 | 4 | 2 | |
| Stage Presence (Appearance, poise, posture, eye contact) | 10 | 8 | 6 | 4 | 2 | |
| Diction* | 5 | 4 | 3 | 2 | 1 | |
| Grammar | 5 | 4 | 3 | 2 | 1 | |
| Pronunciation** | 5 | 4 | 3 | 2 | 1 | |
| Total Points | 100 | 80 | 60 | 40 | 20 | |

* Definition of Diction – Choice of words especially with regard to correctness, clearness, and effectiveness.

** Definition of Pronunciation – Act or manner of uttering officially